



**LEEL ELECTRICALS LIMITED**  
(Formerly Lloyd Electric & Engineering Limited)

**ARCHIVAL POLICY**  
(Approved by the Board of Directors in its meeting held on 12.02.2016)

LEEL Electricals Limited  
CIN: L29120UP1987PLC091016  
Regd. Office: Unit No. 8, Block-B, Old District Courts Complex,  
Industrial Area, Phase-II, Noida, Uttar Pradesh-201305  
Corp. Office: 159, Okhla Industrial area, Phase-III, New Delhi-110020  
Contact No.: 011-40627200/40627300, Fax:011-41609909  
website: [www.leelectric.com](http://www.leelectric.com) e-mail: investor.relation@leelectric.com



## **PREAMBLE**

In accordance with the requirements of Regulation 30(8) of the Securities & Exchange Board of India (Listing Obligations and Disclosures Requirements), Regulations, 2015 (“Listing Regulations”), the listed entity shall disclose on its website all such events or information which is required to be disclosed to stock exchange(s) under Regulation 30, and such disclosures shall be hosted on the website of the listed entity for a minimum period of five years and thereafter as per the archival policy of the listed entity, as disclosed on its website.

## **PURPOSE OF THE POLICY**

In order to comply with the Listing Regulations, the Board of Directors of LEEL Electricals Limited (Formerly Lloyd Electric & Engineering Limited) (“the Company”) has formulated this policy known as Archival Policy.

## **POLICY**

The disclosures made to stock exchanges pursuant to Regulation 30 of Listing Regulations would be uploaded in the website of the Company under “Investors Relation” and would be hosted in the website for a period of five years from the date of such hosting.

Thereafter, the information would be archived under the heading “Archived information” and would be retained in the website for a period of three years or such other period as may be decided by the KMPs of the Company subject to any applicable laws or regulations.

## **DISCLOSURE**

The Company shall display the Archival Policy on its website.

## **AMENDMENTS TO THE POLICY**

Any subsequent amendment/modification in the Listing Regulations and/or other applicable laws in this regard shall automatically apply to this Policy. The Board of Directors shall review and may amend this policy from time to time.

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